

Sea View Community Primary School

A school at the heart of the community / Ysgol at gallon y gymuned
Caring, sharing and learning together / Yn gofalu, rhannu a dysgu gyda'n gilydd

Headteacher: Mr Glyn Tiltman – BA (Ed), NPQH

September 2026

Dear Parents and Carers,

A very warm welcome to the new school year. We are delighted to have all of our children back in school and look forward to another successful year of learning, growth and achievement. Please take a few moments to read the important information and reminders below.

Start of the Day

For children in **Years 1 to 6**, teachers will be available on the playground from **8:50am to 9:00am** should you need a brief conversation with them. However, we do aim to take the children into class promptly at **9:00am**. If you need to share more detailed or important information with your child's teacher, please contact the school office and we will arrange for the teacher to call you back after school. Please encourage children to go straight to their class lines when the bell rings and remain behind the halfway line so that staff can clearly see all children as they enter school safely.

The doors to **Forest Phase** will open from **9:00am**, although **Mrs Davies** will be outside in the Forest Phase outdoor area from **8:50am** each morning.

Learning begins as soon as children enter their classrooms, so punctuality is extremely important. Arriving on time ensures that children do not miss valuable learning opportunities and helps them start the day positively.

Collecting Children at the End of the Day

To ensure the safety of all pupils, we kindly ask parents and carers not to cross into the second half of the yard where children are dismissed. Please wait until the class teacher sees you and dismisses your child directly to you. We understand that waiting can sometimes be frustrating, but your child's safety is our highest priority, and these procedures help us ensure that all children are collected safely.

We would also appreciate your support in ensuring that younger children do not play on the wooden climbing equipment at the end of the school day.

Please remember that **dogs are not permitted on the school premises**.



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Courtesy to School Staff

We are proud of the strong and positive relationships we have with our families and remain committed to supporting both you and your children.

We respectfully ask that all interactions with members of staff remain calm, courteous and respectful. Please be assured that every member of staff has your child's best interests at heart and is dedicated to providing the best possible support for all our children and families.

Unfortunately, there were a small number of isolated incidents last year where staff members were shouted at or made to feel threatened. Such behaviour is not acceptable and does not reflect the supportive community we strive to maintain.

We also ask families to be mindful of comments and discussions on social media. If you have any worries, concerns or questions, please contact the school office to arrange an appointment with **Mr Tiltman, Miss Wilcox or Mrs Saunders**. We will always do our best to help.

Parent/Carer Consultations

Parent and carer consultations will take place during the **week commencing 18th November**.

Teachers will send out appointment times nearer to the date. Please make every effort to attend these meetings. They provide a valuable opportunity to discuss how your child has settled into their new class, view their work and learn how you can support their progress and learning at home.

We value the strong partnership between home and school and look forward to meeting with you to celebrate your child's achievements and discuss their next steps in learning.

Attendance and Punctuality

Regular attendance is one of the most important factors in helping children achieve their full potential.

We continue to work hard to improve attendance and punctuality across the school. The **Welsh Government attendance target is 95%**. Please remember to contact the school office on the morning of any absence due to illness

Where possible, we ask families to avoid taking holidays during term time, as absence from school can have a significant impact on children's learning, progress and wellbeing. Parents and carers must complete a holiday request form before taking their child out of school during term time. Please note that not all holidays will be authorised; each request will be considered on its individual merits. Forms can be obtained from the office

We are keen to work in partnership with parents and carers to improve attendance and are happy to meet with families to discuss any concerns or circumstances that may be affecting attendance or punctuality.

Every day in school counts and excellent attendance has a significant impact on children's progress and achievement.

Term Dates 2026-2027

Term	Term Begins	Mid-Term Holiday	Return to School	Term Ends
Autumn 2026	Tuesday 1 September 2026	Monday 26 October to Friday 30 October 2026	Monday 2 November 2026	Friday 18 December 2026
Spring 2027	Monday 4 January 2027	Monday 8 February to Friday 12 February 2027	Monday 15 February 2027	Friday 19 March 2027
Summer 2027	Monday 5 April 2027	Monday 31 May to Friday 4 June 2027	Monday 7 June 2027	Tuesday 20 July 2027

For the latest information, please visit the Swansea Council term dates page. [\[swansea.gov.uk\]](https://swansea.gov.uk)

Worries and Concerns

If you have any worries or concerns relating to your child, please speak to your child's class teacher in the first instance. We believe that strong communication between home and school is key to ensuring children are happy, supported and successful. Most concerns can often be resolved quickly through an informal discussion with the class teacher.

In addition, **Mrs Saunders, our Family Liaison Officer and Office Manager, Miss Wilcox, Miss Davies, Mrs H Rabab and Mr Tiltman** are always available to help support you and your family. If you would like to speak to a member of the senior leadership team, please contact the school office and we will be happy to arrange an appointment.

The school can also access a range of support services for families. If you are experiencing any difficulties at home, financially, emotionally or otherwise, please come and speak to us. We will handle any concerns sensitively, confidentially and with understanding, and we will do our very best to assist you.

We are also proud to be referral partners for **Cwtch Mawr** and the **Swansea Foodbank**. If you feel that your family may benefit from additional support, please do not hesitate to get in touch. We are here to help and will always aim to support our families in a respectful and non-judgemental way.

We are committed to working in partnership with parents and carers and will always do our best to listen, support and help find solutions to any concerns you may have.

Safeguarding and Child Protection

The safety and wellbeing of all our pupils remains our highest priority. The school's Safeguarding and Child Protection Team is:

- **Glyn Tiltman** – Headteacher and Designated Safeguarding Person
- **Ceri Saunders** – Family Liaison Officer and Office Manager
- **Miss Wilcox** – Acting Deputy Headteacher

If you have any safeguarding concerns regarding a child, please do not hesitate to contact a member of the team.

New Additional Learning Needs Coordinator

We are pleased to announce that **Mrs Rabab** has been appointed as our new **Additional Learning Needs Coordinator (ALNCo)** and will be taking over this important role from **Mr Tiltman**.

Mrs Rabab brings valuable experience to the position, having previously worked as a **Special Educational Needs Coordinator (SENCo)** in England. Her knowledge and expertise will be a tremendous asset in supporting pupils with additional learning needs and working closely with families.

As part of the transition process, Mrs Rabab and Mr Tiltman are currently reviewing information and discussing the needs of children across the school to ensure a smooth handover. Mr Tiltman will continue to support Mrs Rabab as she settles into her new role and becomes established in the position.

On the days when Mrs Rabab is carrying out her ALNCo responsibilities, **Miss Burgess** will teach her class.

We would like to congratulate Mrs Rabab on her appointment and wish her every success in this important role.

Breakfast Club

Breakfast Club is available for all pupils from **Morning Nursery through to Year 6**.

- Breakfast Club opens at **8:30am**
- Doors close promptly at **8:45am**

If you would like your child to attend, please bring them to the Breakfast Club entrance in the yard, where a member of staff will meet them.

School Meals

Healthy, nutritious school meals are available every day and provide children with a balanced meal to support their learning and wellbeing. School dinner menus can be viewed online at:

<https://www.swansea.gov.uk/primaryschoolmenu>

The website contains current menus, meal choices and information about school catering provision.

If your child has any dietary requirements, food allergies or medical needs that may affect their meals, please ensure that the school office is informed and that all records are kept up to date.

School Photographs

The school photographer will be visiting on **Monday 21st September** to take individual school photographs.

Unfortunately, we are unable to invite siblings who do not attend Sea View Community Primary School to join photographs.

We look forward to seeing everyone dressed smartly and ready for their pictures.

After School Clubs

We are delighted to offer a range of after-school clubs this term. Participation in clubs provides children with opportunities to develop new skills, interests and friendships beyond the classroom.

Monday:

- Football Club (Years 5-6) – Mr Whyte (School Yard/Hall/Field)
- Clwb Cymraeg (Years 1-2) – Miss Brown (Year 6 Classroom) **3:30pm - 4:10pm**
- Library Lounge (Years 2-6) – Mrs Jones (Community Room)

Tuesday:

- BSL Club (Years 3-6) – Mrs Rabab (Year 6 Classroom)
- Keep Fit Club (Years 2-3) – Mrs Thomas (School Hall)
- Crochet Club for (Years 3-6) – Mrs Bevan (Parents and Children)

Wednesday:

- Games Club (Years 3-6) – Mrs Davies (Hall and Conservatory)

Thursday:

- Art Club (Years 1-2) – Mrs Morris (Year 2 Classroom)
- Choir (Years 3-6) – Miss Wilcox (Year 4 Classroom) **Lunchtime Club**

Important Information

- Clubs start on Monday 21st September.
- Consent forms will be sent home by teachers next week.
- Clubs will run until 4th December.
- There will be no clubs during the week commencing 24th November.
- Only pupils in Years 5 and 6 may walk home independently after a club. This permission must be clearly stated on the consent form.
- Pupils in all other year groups must be collected by a parent/carer or authorised adult at the end of each club.
- Occasionally, clubs may need to be cancelled due to staff absence or school commitments. We will endeavour to give families as much notice as possible should this happen.

I would like to thank all staff members who give up their time to provide these valuable opportunities for our pupils.

Contact Information

Please ensure that the school office is informed if any of the following details change:

- Emergency contact numbers
- Home address
- Email address
- Medical information
- Dietary requirements

If you are not receiving school texts or emails, please speak to **Mrs Saunders** or **Mrs Masters**, who will be happy to assist you.

Parking and Safety

The safety of our children and families is of paramount importance, and we ask for your support in helping to keep the area around school safe at the start and end of each day.

We strongly encourage families to **walk to school whenever possible** to help reduce congestion around the school gates.

Please be mindful of the safety of all children and:

- Do not park in residents' parking bays.
- Do not park on yellow zigzag lines.
- Do not stop or drop off children at the school crossing.
- Do not park on the white crossing markings.
- Do not park on the pavements along **Creidiol Road**.

Parking on pavements forces children, parents and other pedestrians to step into the road, creating a potentially dangerous situation. Likewise, parking near the crossing or on the zigzag markings reduces visibility and increases the risk of an accident.

I am deeply concerned that an accident may occur if these issues continue. Please think carefully about where you park and the impact this has on the safety of our pupils, families and local residents. By working together and showing consideration for others, we can help ensure that all children arrive at and leave school safely each day.

The council is currently exploring a number of options to help improve congestion and safety around the school gates.

School Calendar

To keep up to date with key events and important dates throughout the year, please refer to our [Sea View School Calendar](#). If you click on the **View** button, you will be able to see a list of all scheduled events for the month. The school calendar is the best place to check for upcoming events, trips, meetings, performances and other important school activities. Please be aware that, on occasion, dates may need to be changed due to unforeseen circumstances. We will always endeavour to provide families with as much notice as possible should any amendments be required.

As always, if you have any questions or concerns, please do not hesitate to contact me.

Thank you for your continued support and cooperation. By working together, we can ensure that all children have a positive, safe and successful experience at Sea View Community Primary School.

Kind regards,



Mr Glyn Tiltman
Headteacher